



Notice
City Commission Regular Meeting
7:00 pm

TUESDAY, September 2, 2014

Commission Chambers, Governmental Center
400 Boardman Avenue
Traverse City, Michigan 49684
Posted and Published: 8-28-14

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator. If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:
c/o Benjamin C. Marentette, CMC, City Clerk
(231) 922-4480
Email: tcclerk@traversecitymi.gov
Web: www.traversecitymi.gov
400 Boardman Avenue
Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Special Meeting of August 15, 2014, and Regular Meeting of August 18, 2014. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)
- b. Consideration of declaring a chainsaw surplus to be applied as a credit toward the purchase of a replacement chainsaw, for use by the Parks Division. (Approval recommended) (Jered Ottenwess, Dave Green)

- c. Consideration of authorizing an out-of-scope agreement with CH2M Hill for major repair projects at the Wastewater Treatment Plant. (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- d. Consideration of enacting an amendment to the Traverse City Code of Ordinances which would amend the definition of "Recreational Facilities;" add spectator seating capacity of 200 or less to all zoning districts (excluding R Districts); and eliminate "Amusement and Recreation Services" in the C-3 and C-4 Districts, as recommended by the City Planning Commission. (Enactment recommended) (Jered Ottenwess, Russell Soyring, Commissioner Easterday, Commissioner Werner)
- e. Consideration of authorizing an agreement for dispute resolution legal services associated with the Clinch Park Waterscape, as recommended by the City Attorney. (Approval recommended) (Jered Ottenwess, Lauren Tribble-Laucht) (5 affirmative votes required)
- f. Consideration of authorizing an agreement for services relating to the implementation of the Stormwater, Asset Management, and Wastewater (SAW) Grant and authorizing the City Manager to submit a request to extend the term of the grant through June 2017, to allow for any necessary additional time for data collection. (Approval recommended) (Jered Ottenwess) (5 affirmative votes required)
- g. Consideration of adopting a Resolution recommending approval of a request from Opa1, Inc. for a New Banquet Facility Permit and Catering Permit to be operated at 121 E. Front Street. (Adoption Recommended) (Jered Ottenwess, Benjamin Marentette)
- h. Consideration of authorizing a service order for subscription fees for software necessary for the operation of digital parking pay stations. (Approval recommended) (Jered Ottenwess, Rob Bacigalupi) (5 affirmative votes required)
- i. Consideration of authorizing a confirming purchase order for diesel fuel for city operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

- j. Consideration of authorizing a confirming purchase order for unleaded gasoline for city operational use. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- k. Consideration of certifying the appointment of the employer officer delegate and officer alternate delegate for the Municipal Employees Retirement System Annual Meeting. (Approval recommended) (Jered Ottenwess, Jamie Caroffino)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of establishing a Joint City of Traverse City and Grand Traverse County Housing Task Force. (Jered Ottenwess)
- b. Consideration of authorizing a service order for architectural and construction administration services for the Oakwood Cemetery Maintenance Building Project. (Jered Ottenwess, Dave Green) (5 affirmative votes required)

4. New Business

None.

5. Appointments

- a. Consideration of appointment of one member to the Human Rights Commission. (Mayor Michael Estes)
- b. Consideration of appointment of three members to the Downtown Development Authority Board of Trustees. (Mayor Michael Estes)

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
 - 2. Minutes of the Act 345 Retirement System Board Meeting of June 25, 2014.
 - 3. Minutes of the Planning Commission meetings of July 1, 2014, and July 15, 2014.
 - 4. Capital Improvement Program Quarterly Project Update from the City Planning Director and City Engineer, dated August 15, 2014.
- e. Reports and correspondence from non-City officials.

1. Monthly Operating Report from CH2M Hill for the Wastewater Treatment Plant for July 2014.
2. Minutes of the Traverse Area District Library Board meeting of June 19, 2014.

7. Public Comment

a. Reserved.

None.

b. General.

c. Mayor and City Commissioners.

8. Adjournment

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